

# The County of Santa Cruz Integrated Community Health Center Commission

**Minute Taker: Mary Olivares**

Minutes of the meeting held May 6, 2021.

**TELECOMMUNICATION MEETING:** Microsoft Teams Meeting - or call-in number 831-454-2222: Meeting Code: 850702.

Attendance	
Len Finocchio	Vice Chair
Caitlin Brune	Member at Large
Rahn Garcia	Member
Dinah Phillips	Member
Marco Martinez-Galarce	Member
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	County of Santa Cruz, Administrative Services Manager
Mary Olivares	County of Santa Cruz, Admin Aide
<b>Meeting Commenced at 11:10 am and Concluded at 12:18 pm</b>	
Excused/Absent:	
Absent: Gustavo Mendoza	
Absent: Michelle Morton	
Excused: Christina Berberich	
1. Welcome/Introductions	
2. Oral Communications:	
Caitlin invited commission staff to attend the Health Improvement Partnership's 2021 Forum that is scheduled on 5/27/21 at 1:30pm. She stated the topic for May's forum is Reflections on Trust and Its Relationship to Racial Inequity on Non-profit Boards. Caitlin will e-mail information out to the commission and staff.	
3. April 1, 2021 Meeting Minutes - Action item	
Review of April 1, 2021 Meeting Minutes – Recommended for Approval. Rahn moved to accept minutes as submitted. Dinah second, and the rest of the members present were all in favour. Caitlin abstained from the vote on the minutes from the April's meeting as she was not able to attend.	
4. Social Justice	
Caitlin stated this month's homework together is to participate in the Health Improvement Partnership 5/27 forum. Caitlin thanked Amy for the weekly updates that is devoted to putting the spotlight on equity in health care in Santa Cruz County and on the violence that has been escalating. Caitlin would like everyone to think about identity that comes to play in opening access to resources that are delivered and how commissioners support the staff.	
5. Board Recruitment	
Amy stated she attended a webinar from National Community Health Centers on effective board recruitment and engagement. She stated it was very detailed and it led her to a lot of resources on ways to create engagement and make this meaningful to everyone. Amy stated she is going to try and integrate this more into our meetings. She stated one that we can look at is a video showing three ways that health center commission members can serve as ambassadors for COVID-19 vaccines. Amy will be e-mailing video out to commissioners today.	
6. Quality Management Committee Update	
Raquel reported on Quality Management Committee and Peer Review and Risk Management Committee.	
<ul style="list-style-type: none"> <li>■ Continuing Quality Improvement Projects (Hypertension, diabetes, BMI, cervical and colorectal cancer screenings). In the process of purchasing blue tooth devices for hypertension.</li> <li>■ Customer Service Virtual Training launching May 17, 2021. Employees will be given one year to complete training.</li> <li>■ Peer Review Committee: Automating Chart Review Monthly Assignments using digital DocuSign System. GO LIVE: June</li> <li>■ Reviewed Clinic Two Year Strategic Plan- July 2021 through June 2023. Target Date for Approval: June 2021</li> <li>■ COVID-19 Recovery Team: Mass Vaccine Clinics</li> <li>■ Central California Alliance for Health Audit- Emeline Corrective Action Plan- Some of the deficiencies were:               <ul style="list-style-type: none"> <li>■ In-services (ie active shooter, fire safety and prevention, handling medical emergencies until individual is stable/EMS Arrives, Staying Healthy Assessment)</li> <li>■ Advance Healthcare Directives-documentation</li> <li>■ Follow up on specialty referrals</li> </ul> </li> </ul>	

Raquel stated the Central California Alliance Health Corrective Action Plan is due on May 7, 2021. Committee would like quarterly updates on the corrective action plan deficiencies.

Raquel also presented the draft County Operational Plan Objectives for Clinic Services. They were:

- By December 2021, create an anonymous employee suggestion and response system.
- By June 2023, the Clinic Services Division will identify opportunities to develop a training on cultural humility and health equity with 75% participation.
- By June 2023, hire a full-time equivalent staff to provide focused outreach to individuals who might be fearful of utilizing our services for immigration or stigma-related reasons.
- By June 2023, increase clinical staff and patient engagement in implementing evidence-based practice by using advanced self-measured blood pressure technology, and provide clinician and patient education to improve the percentage of patients with controlled hypertension by 10%.

Raquel also gave an update on Grant Opportunities.

- HRSA Ryan White HIV/AIDS Program Part C Early Intervention Services Program. The grant is due June 2, 2021. The term of the grant is January 1, 2022-December 31, 2025. The amount of the grant is \$409,150 which will support clinical staff.
- HRSA 2021 American Rescue Plan-Health Center Construction and Capital Improvements. The grant is due June 24, 2021. The term of grant is September 1, 2021-August 31, 2024. The amount of the grant is \$672,865 possibly supporting HPHP in purchasing a new HVAC system.

Raquel also gave an update on HPHP Patient Advisory Committee. She stated there was one patient that showed up and she was very happy with the services she receives from HPHP. Raquel stated that the patient possibly would be a good candidate as a commission member. One thing the patient mentioned was the parking. Parking very challenging at HPHP Raquel notified the patient that she would bring this item to the commission.

Raquel also presented the Clinics Vaccine Saturation Report. Committee reviewed report. Raquel stated this report comes out monthly and we have given a total of 18,000 vaccines. Raquel was also going to give an update on the patient satisfaction survey results, but it was decided to table this item for next month's meeting.

#### 7. Financial Update

Julian stated that next month he will know where the budget is going for 21/22 and he will report back on this. He stated we had received \$3.4m in Fed funding that will be used to cover budget shortfall. We will be receiving \$112,272 in Public Health Epidemiology and Laboratory Capacity funding to cover Lab personnel costs. Another \$142,402 in FY 21-22. OCHIN Billing Services Support: \$1.263 million in active claims. Julian also reported on Visits Comparison 7-2020 to 3-2021 vs 7-2019 to 3-2020. HPHP = -21%, Santa Cruz = +10%, SC Ortho = -18%, Watsonville = -6%, Watsonville HDC = -19%, IBH = +27%, Overall = -4%. Lastly, Julian stated that Projected charges are \$5 million higher than this time last year.

#### 8. CEO/COVID-19 Update

Amy reported that we had received 3.4 million non-competitive from HRSA. Amy also reported that our staff that had been deployed to Public Health will be returning to clinics in the next two weeks. Amy also reported that a new physician will be starting in July or August and that she is finishing up a fellowship in Quality Management. Amy stated we have quite a good applicant pool of physicians right now and that this is the first time we have all the Clinic Physician positions filled. Lastly Amy stated it looks there will be no furlough next year.

#### Action items:

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**Next Meeting:** June 3, 2021 11:00 am - 1:00 pm

Microsoft Teams Meeting: 1080 Emeline, Santa Cruz, CA

Minutes approved \_\_\_\_\_ / / \_\_\_\_\_  
(Signature of Board Chair or Co-Chair) (Date)